

**Julie Kennedy, President**  
**Lisa Palmer, Vice President**  
**Tom Fayram, Director**  
**Greg Parks, Director**  
**Nina Stormo, Director**



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
REGULAR MEETING**

**Posted: 12-4-2024**

**December 11, 2024, 6PM (Pacific)**

**Los Olivos Grange Hall**

**2374 Alamo Pintado Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52Cff.1>

By Phone:

Meeting ID: 861 3515 6557      Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,\*157483# US (San Jose)

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**MEETING AGENDA**

**1. CALL TO ORDER**

**President Kennedy calls the meeting to order at: 6:00 PM**

**2. ROLL CALL**

Present: President Kennedy, Vice President Palmer, Director Fayram

Absent: Director Parks, Director Stormo

**3. PLEDGE OF ALLEGIANCE**

**4. SWEARING IN OF ELECTED DIRECTORS**

Directors of the Los Olivos Community Services District, elected in November 2024, will be sworn in.

The newly elected Directors include:

Tom Fayram (term: 2024-2028)

Tom Nelson (term: 2024-2028)

Following the swearing in ceremony, the newly elected Directors will take their place at the dais.

Existing Directors include:

Julie Kennedy (term: 2022-2026)

Lisa Palmer (term: 2022-2026)

Greg Parks (term: 2022-2026)

**President Kennedy opens the floor to public comment.**

No requests to speak.

General Manager administers the Oath of Office to Tom Fayram and Tom Nelson.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

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Tom Nelson takes the dais.

President Kennedy congratulates the newly sworn-in Directors. She then thanks Nina Stormo for her service. Director Palmer – Thanks Director Fayram for stepping up again and Director Nelson for being and staying involved. Tom Fayram – Comments that the Board has an important job and there is a lot of work to do this coming year. Tom Nelson – Quotes Gerald Ford, “good to be around the table with y’all again.” He echoes Director Fayram that there is much to do and that he sees some alignment occurring.

**5. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**President Kennedy opens the floor to public comment.**

No requests to speak.

**INFORMATIONAL ITEM:**

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting.

This item is informational only, no action will be taken, and no public comment will be received.

**6. GENERAL MANAGER’S BRIEF DISTRICT STATUS REPORT**

GM Savage reports that there is nothing he would report at this time, saving his comments for his more robust report towards the end of the meeting.

**ADMINISTRATIVE ACTION ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to the vote being taken by the Board.

**7. CONSENT AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Meeting minutes of November 13, 2024.

**B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE DECEMBER 2, 2024.**

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	10/31/2024	10180	WSC – City of Solvang Connection Engineering	\$ 2,473.25
2	11/14/2024	91108	A&W – Legal Services	\$ 1,641.60
3	11/11/2024	FB58364	Carollo – City of Solvang WWTP Engineering	\$ 6,252.50
4	12/2/2024	202411	Savage – General Manager Services	\$ 4,350.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 17,032.50	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 11,450.00	\$ 40,240.00
City of Solvang Connection	Stantec – Force main – LOCSD to Sunny Field Park		\$ 56,250.00
FY 2023-24 Audit	MLH		\$ 3,500.00

**President Kennedy opens the floor to public comment.**

No requests to speak.

**Motion to approve the consent agenda as presented.**

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**Motion by: VP Palmer, second: Director Fayram.**  
**Voice vote: 4-0**

**BUSINESS ITEMS:**

**8. CONSIDERATION OF A RESOLUTION 24-08 ESTABLISHING THE REGULAR MEETING SCHEDULE FOR THE FULL BOARD OF DIRECTORS FOR CALENDAR YEAR 2025**

The Board will discuss meeting schedules for calendar year 2025. In addition to the regular meeting schedule, there may be discussion about special meetings and workshops being planned for calendar year 2025.

*General Manager's recommendation: Approve Resolution 24-08.*

GM Savage introduces the proposed calendar for Regular Meetings of the Board of Directors for calendar year 2025. He notes that per prior discussion, the proposed Resolution, 24-08, implements a slight change to the Regular Meeting schedule – moving the meetings to the second Wednesday of the month, from the Wednesday following the second Tuesday.

**President Kennedy opens the floor to public comment.**

No requests to speak.

**Motion to approve Resolution 24-08.**

**Motion by: Director Fayram, second: Director Nelson**

**Roll call vote: 4-0**

**9. CONSIDERATION OF ELECTION OF OFFICERS FOR CALENDAR YEAR 2025**

Consistent with Resolution 23-02 (Selection of Board Officers), the Board will consider election of officers to fill the positions of President and Vice-President.

*General Manager's recommendation: Elect officers to serve as President and Vice-President for 2025.*

GM Savage introduces the item. The Board discusses interest in Directors serving as either the President or Vice President. VP Palmer comments that she would support President Kennedy continuing. Director Fayram says he would support that as well, commenting that the Board has done two-year terms in the past.

**President Kennedy opens the floor to public comment.**

No requests to speak.

Director Nelson adds that he likes the continuity of President Kennedy continuing. Director Kennedy says she would be honored to continue..

**Motion to appoint Director Kennedy to the position of President of the Board of Directors for 2025.**

**Motion by: Director Palmer, second: Director Nelson**

**Roll call vote: 4-0**

**Motion to appoint Director Palmer to the position of Vice President of the Board of Directors.**

**Motion by: Director Kennedy, second: Director Nelson**

**Roll call vote: 4-0**

**10. CONSIDERATION OF APPOINTMENTS TO STANDING COMMITTEES (SUBCOMMITTEES) AND SETTING OF MEETING SCHEDULES**

Consistent with Resolution 23-01 (Standing Committees), the Board will consider appointments to standing committees/subcommittees. Preliminary selection for meeting days and times may also be considered. Note that not all standing committees/subcommittees are scheduled to meet on a monthly basis. In the past, the General Manager has been appointed to various standing committees or subcommittees. The General Manager is requesting that he not be included as a member of the subcommittee and instead serve as support staff to the subcommittees. Director appointees for the four standing subcommittees for 2024 are:

Finance – Directors Kennedy and Palmer

Grants – Directors Kennedy and Parks

Project Management – Directors Palmer and Stormo

Technical – Directors Fayram and Parks

*General Manager's recommendation: Appoint Directors to serve as members of the Finance, Technical, Grants, and Project Management subcommittees.*

GM Savage introduces the item noting that the item was agendaized due to Board direction from last month. He adds that technically, the Bylaws say this should be done next month and comments that he briefly spoke to Counsel who concurred it could be done tonight. GM Savage then notes that when he looks at the coming year, he anticipates a larger than historic effort will be required from both the Technical and Grants Subcommittees, and that the Finance and Project Management subcommittee commitment will be similar to prior years. He reminds the Board of his prior request to not be named as a member of any subcommittee, which allows him to more effectively support the efforts of the subcommittees. GM Savage closes his comments by saying that he traded texts with Director Parks who has an interest in the Technical and Finance Subcommittees, with a stronger emphasis on the Technical.

**President Kennedy opens the floor to public comment.**

No requests to speak.

President Kennedy queries Directors for their interest in serving on various subcommittees. Director Fayram expresses his interest in the Technical and Grants Subcommittees. Director Nelson notes his openness to fill positions as needed. He emphasizes continuity and making a bunch of changes is not what he thinks best at this time. Director Fayram comments that he would like to see VP Palmer on Grants. Vice President Palmer states a willingness to continue on the Project Management and join the Grants Subcommittee, thereby leaving the Finance Subcommittee. President Kennedy comments she likes the Director Fayram and Palmer doing Grants. Discussion regarding interest continues.

**President Kennedy makes the following appointments to subcommittees:**

**Finance: Directors Kennedy and Parks**

**Grants: Directors Palmer and Fayram**

**Project Management: Directors Nelson and Palmer**

**Technical: Directors Fayram and Parks**

President Kennedy notes that should the Board need to make changes in the future, it could.

**INFORMATIONAL ITEMS:**

These items are informational only, no action will be taken, and no public comment will be received.

**11. REPORTS**

**A. SUBCOMMITTEE REPORTS**

**Finance Subcommittee (President Kennedy Chair)** - President Kennedy comments that the subcommittee met and made recommendations regarding invoices that were on tonight's agenda. One item that was discussed was to start developing a financing plan for the future.

**Grants Subcommittee (President Kennedy Chair)** - President Kennedy comments that the subcommittee did not meet.

**Project Management Subcommittee (Vice President Palmer Chair)** - Vice President Palmer notes that the subcommittee did not meet.

**Technical Subcommittee (Director Fayram Chair)** - Director Fayram comments that the subcommittee did not meet.

**B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

April/May – Stantec 30% design

May/June – Potential Connection to the City of Solvang Workshop

GM Savage opens his comments by saying he held the annual State of the District town hall on December 4. He adds that there were roughly 10 people in the room, and he believes 6 attendees were on-line. He notes that there were good questions and back/forth with attendees. He closes his comments on the State of the

District by noting that the video of the meeting can be found on the District's website. As part of his commentary, he notes the new groundwater monitoring data.

GM Savage comments on the attachments related to item 11B in the agenda packet. He notes that the District has approximately \$272k in its "checking" account, with a number of invoices to be paid, primarily related to exploring the connection to the City of Solvang. He adds that property taxes were due yesterday and that he expects some of the taxes will be deposited to the District's account in the next month or two. He adds to his commentary that the old Sahm parcel is for sale again. It is one of the few parcels in the district that would be large enough for a treatment site and is close to downtown.

GM Savage then comments on the schedule from Stantec included in the attachments. In response to a question from VP Palmer about why it is now a five-month schedule as opposed to the original three, he notes that the one-month delay in approving the contract coupled with the holidays will result in a delivery in April. GM Savage tells the Board that he has spoken to Stantec about doing what they can to shorten the schedule.

GM Savage comments that he has reached out to Los Olivos Elementary School regarding doing a presentation to their Board of Directors.

GM Savage closes his comments by saying the 4<sup>th</sup> Quarter Community Update is expected to be published in the next few days.

DE Pike comments on the ASCE award by the professional community. He comments on the recycled water report which is still under review by the State.

## 12. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

Director Fayram – Comments on that he hopes that the community engagement will continue. He wishes everyone happy holidays.

Director Nelson – Attended the State of the District and thanks the GM for his efforts. He is looking forward to getting things done.

Vice President Palmer – Comments that the State of the District was good and serves as a good resource. She is looking forward to 2025.

President Kennedy – Notes that she and GM Savage met with Supervisor Hartmann. He says he believes it was a good meeting with lots of discussion on the potential connection to the City of Solvang. She adds that GM Savage and she will be following up on recommendations for meetings made by the Supervisor. She too thanks the members of the public who attend on a regular basis.


## 13. ADJOURNMENT

**Motion to adjourn at: 6:38 PM**

**Motion by: Director Fayram, second: VP Palmer**

**Voice vote: 4-0**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

President Julie Kennedy