

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE SUBCOMMITTEE MEETING
November 8, 2024 – 8:30 AM
St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441

Posted: 11/4/2024

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: President Julie Kennedy (Chair), Vice President Lisa Palmer and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the above locations.

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFJlZTBkNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from October 4, 2024.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors, payment of those unpaid invoices that were received on or before November 4, 2024.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscsd@gmail.com, www.losolivoscsd.com

No.	Invoice Date	Invoice #	Provider	Amount
1	9/30/24	10070	WSC – City of Solvang Connection Engineering	\$ 6,149.50
2	10/8/2024	90356	A&W – Legal Services	\$ 2,029.20
3	10/10/2024	FB57281	Carollo – City of Solvang WWTP Engineering	\$ 5,197.50
4	10/18/2024	87780	MNS – Engineering and Support Services	\$ 842.50
4	11/4/2024	202410	Savage – General Manager Services	\$ 6,437.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 14,559.25	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 5,197.50	\$ 40,240.00

6. BUDGET REPORTS

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

8. ADJOURNMENT

ITEM 4A – MINUTES

MINUTES

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 9-28-2024

FINANCE SUBCOMMITTEE MEETING

October 4, 2024 – 8:30 AM

St Mark's in the Valley Episcopal Church

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: President Julie Kennedy (Chair), Vice President Lisa Palmer and General Manager Guy Savage

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By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

The Chair called the meeting to order at: 8:31 AM

2. ROLL CALL

Present: Chair Kennedy, Vice President Palmer, GM Savage

Absent: None

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Chair Kennedy opened the floor for public comment.

No requests to speak.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from September 6, 2024.

The Chair opened the floor for public comment.

No requests to speak.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscsd@gmail.com, www.losolivoscsd.com

Agenda Packet

Page 4 of 28

Motion to approve the minutes from September 6, 2024.

Motion by: VP Palmer, Second: GM Savage

Voice vote: 2-0, Chair Kennedy abstaining

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors, payment of those unpaid invoices that were received on or before September 28, 2024.

No.	Invoice Date	Invoice #	Provider	Amount
1	9/12/2024	89707	A&W – Legal Services	\$ 1,938.00
2	8/31/2024	9919	WSC – City of Solvang Connection Engineering	\$ 8,409.75
3	9/3/2024	24040	REGEN – Collection Workshop	\$ 2,500.00
4	9/26/2024	20249	Savage – General Manager Services	\$ 6,020.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 8,409.75	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 0.00	\$ 40,240.00

The Chair opened the floor for public comment.

No requests to speak.

GM Savage introduces the item. VP Palmer asks about REGEN travel costs. She suggests we change the future contracts to make it clearer what is allowed. Subcommittee briefly discusses approaches to tighten this area up.

Motion to recommend approval to the Board, the invoices, as presented.

Motion by: VP Palmer, Second: President Kennedy

Voice vote: 3-0

6. CONSIDERATION OF A CONTRACT FOR YEAR ENDING JUNE 30, 2024 (FY 2023-24) AUDIT SERVICES FROM MOSS, LEVY, & HARTZHEIM, IN THE AMOUNT NOT TO EXCEED \$3,500 (THREE THOUSAND AND FIVE HUNDRED DOLLARS)

The Subcommittee will consider making a recommendation to the full Board of Directors regarding the proposal submitted by Moss, Levy & Hartzheim to perform audit services for the fiscal year ended June 30, 2024 (LOCSO fiscal year 2024-24).

GM Savage introduces the item, noting that this will be the last time MLH can perform an audit for the District.

The Chair opened the floor for public comment.

No requests to speak.

Motion to recommend to the full Board a contract with MLH for the Fiscal Year 2023-24 audit.

Motion by: VP Palmer, Second: President Kennedy

Voice vote: 3-0

7. BUDGET REPORTS

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

The Chair opened the floor for public comment.

No requests to speak.

GM Savage walks through the budget reports attached to the agenda, mostly touching on the funding available.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

8. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

President Kennedy – Nothing

Vice President Palmer – Asks about the \$4,000,000 WRDA grant. She wonders aloud if it should be a Grants Subcommittee discussed item or another group before it is adopted.

GM Savage – Nothing

9. ADJOURNMENT

Motion to adjourn at: 8:40 AM.

Motion by: Director Palmer, Second: Chair Kennedy

Voice vote: 3-0

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

President Julie Kennedy

ITEM 5 - INVOICES

INVOICES



Water Systems Consulting, Inc.

P.O. Box 4255
 San Luis Obispo, CA 93403
 805-457-8833

Los Olivos Community Services District
 Guy Savage
 PO Box 345
 Los Olivos, CA 93441

Invoice number 10070
 Date 09/30/2024

Project **2582-11920 Solvang Wastewater Treatment Infrastructure and Plant**

For Services Rendered From 9/1/24 through 9/30/24

Invoice Summary

Description	Contract Amount	Previously Billed	Current Billed	Total Billed to Date	Contract Balance Remaining
Task 0 - Project Management					
0.1 - Project Administration	1,886.00	179.00	1,298.25	1,477.25	408.75
0.2 - Progress Meetings	514.00	0.00	0.00	0.00	514.00
Subtotal	2,400.00	179.00	1,298.25	1,477.25	922.75
Task 1 - Data Gathering					
1.1 - Data Gathering	1,427.00	1,099.00	0.00	1,099.00	328.00
Subtotal	1,427.00	1,099.00	0.00	1,099.00	328.00
Task 2 - Solvang Capacity Analysis					
2.1 - Hydraulic Model Analysis	9,536.00	5,654.00	2,666.75	8,320.75	1,215.25
2.2 - Hydraulic Modeling TM	5,424.00	1,477.75	2,184.50	3,662.25	1,761.75
Subtotal	14,960.00	7,131.75	4,851.25	11,983.00	2,977.00
Total	18,787.00	8,409.75	6,149.50	14,559.25	4,227.75

Task 0 - Project Management

0.1 - Project Administration

Labor

	Hours	Rate	Billed Amount
Administration/Clerical III			
Kay E. Merrill	1.00	179.00	179.00
Senior I			
Adam J. Donald	1.25	257.00	321.25
Principal III			
Joshua H. Reynolds	2.00	399.00	798.00
Labor subtotal	4.25		1,298.25
Phase subtotal			1,298.25
Task 0 - Project Management subtotal			1,298.25

Task 2 - Solvang Capacity Analysis

2.1 - Hydraulic Model Analysis

Labor

	Hours	Rate	Billed Amount
Engineering Intern			
Elliana J. Hagloch	5.25	142.00	745.50
Associate I			
Lauren M. Greulich	1.50	210.00	315.00
Senior I			
Adam J. Donald	6.25	257.00	1,606.25
Labor subtotal	13.00		2,666.75
Phase subtotal			2,666.75

2.2 - Hydraulic Modeling TM

Labor

	Hours	Rate	Billed Amount
Senior I			
Adam J. Donald	8.50	257.00	2,184.50
Task 2 - Solvang Capacity Analysis subtotal			4,851.25

Invoice total **6,149.50**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
9919	08/31/2024	8,409.75		8,409.75			
10070	09/30/2024	6,149.50	6,149.50				
	Total	14,559.25	6,149.50	8,409.75	0.00	0.00	0.00

*Make all checks payable to Water Systems Consulting, Inc.
 If you have any questions concerning this invoice,
 contact Kay Merrill, (805) 441-3219 kmerrill@wsc-inc.com.*

THANK YOU FOR YOUR BUSINESS!



1 Park Plaza, Suite 1000
 Irvine, CA 92614
 P (949) 223-1170 • F (949) 223-1180
 awattorneys.com

Federal Tax ID: 55-0814676

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
 MONTHLY BILLING SUMMARY**

Billing Period: September 2024

Matter Description	Total Hours	Total Fees	Total Costs	Total Other Charges	Total Billed	Comments
0001 General	8.90	2,029.20	0.00	0.00	2,029.20	
TOTALS:	8.90	2,029.20	0.00	0.00	2,029.20	



1 Park Plaza, Suite 1000
 Irvine, CA 92614
 Phone: (949) 223-1170
 Fax: (949) 223-1180
 Federal Tax ID: 55-0814676

Los Olivos Community Services District
 General Manager
 PO Box 345
 Los Olivos, CA 93441

October 8, 2024
 Bill No. 90356

For Legal Services Rendered Through 9/30/24

CLIENT: 01245 - Los Olivos Community Services District
 MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
09/03/24	SON	RESEARCH RE MANDATORY SEWER SERVICE	2.20	501.60
09/05/24	MDK	REVIEW AGENDA FOR 9/11 MEETING	0.20	45.60
09/05/24	SON	REVIEW AND COMMENT ON AGENDA, SOCIAL MEDIA POLICY	0.50	114.00
09/06/24	MDK	EMAIL EXCHANGE WITH G. SAVAGE RE UPCOMING BOARD MEETING	0.20	45.60
09/11/24	CMC	PREPARE FOR AND ATTEND BOARD MEETING VIA ZOOM	2.50	570.00
09/11/24	MDK	REVIEW AGENDA PACKET FOR BOARD MEETING	0.40	91.20
09/12/24	SON	REVIEW GOTT EMAILS	0.20	45.60
09/24/24	SON	RESEARCH AND DRAFT ANALYSIS RE SOLVANG PIPELINE	2.20	501.60
09/25/24	SON	CORRESPONDENCE WITH GUY RE BROWN ACT, TRANSMISSION LINE	0.40	91.20
09/30/24	SON	CORRESPONDENCE RE AGENDA LANGUAGE	0.10	22.80
Total Professional Services			8.90	\$2,029.20

PROFESSIONAL SERVICES SUMMARY

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

October 8, 2024
Page 2

Code	Name	Hours	Rate	Amount
CMC	Christine M. Carson	2.50	228.00	570.00
MDK	Martin D. Koczanowicz	0.80	228.00	182.40
SON	Steven O'Neill	5.60	228.00	1,276.80
Total Professional Services		8.90		\$2,029.20

CURRENT BILL TOTAL AMOUNT DUE

\$2,029.20

Balance Forward:

6,589.20

Receipts Since Last Bill

Date	Description	Total Applied
09/20/24	ACH Payment - Thank you	-1,915.20
09/20/24	ACH Payment - Thank you	-1,117.20
09/20/24	ACH Payment - Thank you	-1,618.80
Less Total Payments		-4,651.20

Payments & Adjustments:

-4,651.20

Total Due:

\$3,967.20

Please return this page with remittance

to
Aleshire & Wynder LLP

Bill Number: 90356
Bill Date: October 8, 2024
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services:	2,029.20
Total Disbursements:	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$2,029.20</u>
Balance Forward:	6,589.20
Payments & Adjustments:	-4,651.20
Total Due:	<u>\$3,967.20</u>

Amount enclosed: _____

Thank You



FOR ACH TRANSFERS:

Zions (National Bank of Arizona)
 Account # 0560013387
 Routing # 1221-0532-0

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Attn: General Manager
PO Box 345
Los Olivos, CA 93441
United States

Invoice : FB57281
Invoice Date : 10/10/2024
Project : 203237
Project Name : Solvang Evaluation of Los Olivos
 Flows on the WWTP

For Professional Services Rendered Through 9/30/2024

Solvang Evaluation of Los Olivos Flows on the WWTP
 Agreement 203237-00
 Agreement Date: 5.15.24-11.30.24
 Agreement Amount: \$40,240.00

Fee	Available	Billings		
		To Date	Previous	Current
40,240.00	38,849.75	6,587.75	1,390.25	5,197.50
		Current Billings		<u>5,197.50</u>
		Amount Due This Bill		<u>5,197.50</u>

Total Fee : 40,240.00
To Date Billings : 6,587.75
Total Remaining : 33,652.25

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	FB55521	9/9/2024	1,390.25	<u>1,390.25</u>
				1,390.25

000100 - Project Management and Meetings

Rate Labor

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Professional			
Jeffrey A Weishaar	3.00	305.000	915.00
Total Rate Labor			915.00

Unit Rate Expenses

<i>Account / Unit / Vendor</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
PECE Charges			
Project Equip & Comm Exp			
PECE	3.00	14.000	42.00
Total Unit Rate Expenses			42.00

Total Bill Task: 000100 - Project Management and Meetings 957.00

000300 - Capacity Assessment

Rate Labor

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional			
Alec C Beyers	16.50	185.000	3,052.50
Senior Professional			
Carlos Lopez	3.00	305.000	915.00
Total Rate Labor			3,967.50

Unit Rate Expenses

<i>Account / Unit / Vendor</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
PECE Charges			
Project Equip & Comm Exp			
PECE	19.50	14.000	273.00
Total Unit Rate Expenses			273.00

Total Bill Task: 000300 - Capacity Assessment 4,240.50

Total Project: 203237 - Solvang Evaluation of Los Olivos Flows on the WWTP 5,197.50



201 N. Calle Cesar Chavez | Suite 300
Santa Barbara, CA 93103

Main: 805 692 6921

WWW.MNSENGINEERS.COM

- > CIVIL ENGINEERING
- > CONSTRUCTION MANAGEMENT
- > LAND SURVEYING

October 18, 2024

Project No: LOCD.180392.00

Invoice No: 87780

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards
 Project Manager Douglas Pike
 Project LOCD.180392.00 District Support Services

This Invoice includes:

1. General District Support Tasks: \$472.50
2. Engineering Tasks: \$370.00

Professional Services for the Period: September 01, 2024 to September 30, 2024

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount	
Project Coordinator	4.50	105.00	472.50	
Totals	4.50		472.50	
Total Labor				472.50
				Level 2 Subtotal
				\$472.50

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount	
District Engineer	2.00	185.00	370.00	
Totals	2.00		370.00	
Total Labor				370.00
				Level 2 Subtotal
				\$370.00

Current Invoice Amount	\$842.50
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Outstanding Invoices

Number	Date	Balance
87447	9/24/2024	1,452.50
Total		1,452.50

Billing Backup

Friday, October 18, 2024

MNS Engineers, Inc.

Invoice 87780 Dated 10/18/2024

8:16:22 PM

Project	LOCSD.180392.00	District Support Services		
Level 2	TASK01	District Management		

Professional Personnel

	Hours	Rate	Amount
Project Coordinator			
Zepeda, Mary	9/13/2024	2.50	105.00
Prepare A&W (3) GSI, GWS (2), MSN (4) and MLH Invoices for payment via FIN			262.50
Zepeda, Mary	9/16/2024	2.00	105.00
Create and Process Single Payment Claims for A&W (3), GSI, GWS (2), MSN (4) and MLH Invoices for DP; Update Budget Tracking Log			210.00
Totals	4.50		472.50
Total Labor			472.50

Level 2 Subtotal \$472.50

Level 2	TASK02	Engineering Tasks		
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Professional Personnel

	Hours	Rate	Amount
District Engineer			
Pike, Douglas	9/6/2024	.50	185.00
LOCSD-Solvang Modeling Data Request			92.50
Pike, Douglas	9/11/2024	1.50	185.00
District Meeting			277.50
Totals	2.00		370.00
Total Labor			370.00

Level 2 Subtotal \$370.00

Project Total \$842.50

Total this Report \$842.50

INVOICE

FROM:

Guy W. Savage
PO Box 894
Los Olivos, Ca 93441

BILL TO:

Via electronic delivery
President Julie Kennedy
Los Olivos Community Services District
PO Box 345
Los Olivos, Ca 93441

Invoice #: 202410
Invoice Date: 11/4/2024

Dear President Kennedy,

Please see the below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at thirty (30) or as authorized by the District.

Date	Description	Units	Rate	Amount
11/4/2024	General Manager Services - LOCSO (9/28/24-10/31/24) See Attached for Details	35	\$ 145.00	\$ 5,075.00
11/4/2024	CSDA - Membership Renewal for LOCSO	1	\$ 1,312.00	\$ 1,312.00
10/3/2024	Grange - Meeting room rental	1	\$ 50.00	\$ 50.00
				\$ -
Total				\$ 6,437.00

Thank you for your continued support.



Email: GM.LOCSD@gmail.com

Date	Description	Hours	Grant			Amount Grant Reimbursable
			Reimbursable	Rate	Amount	
30-Sep	Addendum to Finance Meeting	0.5		\$ 145.00	\$ 72.50	\$ -
	Password reset, emails, REGEN follow up	0.75		\$ 145.00	\$ 108.75	\$ -
1-Oct	Annual SDRMA Renewal Questionnaire	0.25		\$ 145.00	\$ 36.25	\$ -
3-Oct	Kennedy	1		\$ 145.00	\$ 145.00	\$ -
	Emails, meeting coordination	0.75		\$ 145.00	\$ 108.75	\$ -
	Cloacina, LO school follow up	0.75		\$ 145.00	\$ 108.75	\$ -
	Tech / Fin subcommittee agenda changes	0.5		\$ 145.00	\$ 72.50	\$ -
	Well emails, research, follow up	1		\$ 145.00	\$ 145.00	\$ -
	GSI contract and related	2.75		\$ 145.00	\$ 398.75	\$ -
4-Oct	Finance and Technical Subcommittees	2		\$ 145.00	\$ 290.00	\$ -
	Finance and Technical Subs, minutes, video post	0.5		\$ 145.00	\$ 72.50	\$ -
	Regular Meeting agenda	2.25		\$ 145.00	\$ 326.25	\$ -
7-Oct	Agenda update, Quarterly Newsletter	2.5		\$ 145.00	\$ 362.50	\$ -
8-Oct	VCC and counsel calls, emails	1		\$ 145.00	\$ 145.00	\$ -
9-Oct	Meeting prep	1.25		\$ 145.00	\$ 181.25	\$ -
	deWerd PRA emails	0.25		\$ 145.00	\$ 36.25	\$ -
	Regular meeting	2.75		\$ 145.00	\$ 398.75	\$ -
10-Oct	Regular meeting minutes, video post, etc.	1		\$ 145.00	\$ 145.00	\$ -
	Emails, AECOM, WSC, Carollo followup	1.25		\$ 145.00	\$ 181.25	\$ -
11-Oct	AECOM 2013	0.75		\$ 145.00	\$ 108.75	\$ -
14-Oct	Meeting coordination	0.5		\$ 145.00	\$ 72.50	\$ -
15-Oct	Hart, Fayram meetings	3.5		\$ 145.00	\$ 507.50	\$ -
16-Oct	Kennedy / Palmer meeting	1.25		\$ 145.00	\$ 181.25	\$ -
19-Oct	Agenda Grant Sub	0.5		\$ 145.00	\$ 72.50	\$ -
	Room attempts	0.25		\$ 145.00	\$ 36.25	\$ -
21-Oct	Grange A/V	1		\$ 145.00	\$ 145.00	\$ -
	Technical Sub agenda	0.5		\$ 145.00	\$ 72.50	\$ -
	Emails, invoices, billing, post agenda	1		\$ 145.00	\$ 145.00	\$ -
23-Oct	Grants Subcommittee and minutes	1.25		\$ 145.00	\$ 181.25	\$ -
	CSDA - Richelle	1		\$ 145.00	\$ 145.00	\$ -
27-Oct	Technical Subcommittee prep	1		\$ 145.00	\$ 145.00	\$ -
28-Oct	Technical Subcommittee and minutes	1.25		\$ 145.00	\$ 181.25	\$ -
	Emails, billing follow up, grants	1		\$ 145.00	\$ 145.00	\$ -
	SY CSD	1.25		\$ 145.00	\$ 181.25	\$ -
31-Oct	Keith Lemuix and follow up	1		\$ 145.00	\$ 145.00	\$ -
Totals		40	0		\$ 5,800.00	\$ -
Grand Totals		Hours	40.00		\$	5,800.00



Guy Savage <gm.locsd@gmail.com>

Re: Request to exceed hours, up to 35 total

1 message

Julie Kennedy <julie.kennedy.locsd@gmail.com>
To: Guy Savage <gm.locsd@gmail.com>

Thu, Oct 24, 2024 at 8:46 AM

Yes, thank you for the hard work!

On Thu, Oct 24, 2024 at 8:10 AM Guy Savage <gm.locsd@gmail.com> wrote:

Julie,

I'm already at 34.74 hours this month with several items still to come (Stantec contract, Tech Subcommittee, Carbajals office, SY CSD meeting - to name a few). I would like permission to bill up to 35 total hours this month.

Guy

Guy Savage
General Manager
Los Olivos Community Services District
(805) 500-4098
www.losolivoscscsd.com



California Special Districts Association
Districts Stronger Together

California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 Phone: 877.924.2732 Fax: 916.520.2470
 www.csda.net

2025 CSDA MEMBERSHIP RENEWAL

To:
 Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441-0345

Membership ID: 62083
 Issue Date: October 1, 2024
 Due Date: December 31, 2024

RMS-Regular Member Annual Membership Dues Jan - Dec 2025 (Includes membership for all agency staff and elected/appointed officials as designated by agency)	\$1,312.00
Annual Membership for National Special Districts Coalition	Included with CSDA membership
Optional Add-Ons	
\$225 CSDA Sample Policy Handbook (Already subscribed? Contact membership@csda.net for renewal)	\$
Donate to the Special District Leadership Foundation (SDLF). Learn more at www.sdlf.org <i>Note: A donation from a special district or public agency must comply with any policy related to charitable donations adopted by the agency or be approved by the governing body of the agency.</i>	\$
Total:	\$
Credit Card Payment	
Name on Account:	Account Number:
Expiration Date:	Auth Signature:

Payment options:

- A. By mail: Make check payable to CSDA and mail to 1112 I Street, Suite 200, Sacramento, CA 95814
- B. By fax: Complete this form with credit information and fax it to 916.520.2470
- C. By phone: Call 877.924.2732 to pay with a credit card
- D. Online: Log into www.csda.net > go to your Profile > Manage My Agency > Pay Dues
- E. By ACH: contact membership@csda.net for more information

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csda.net

Thank you for being a CSDA Member!

Guy & Kristin
Savage
P.O. Box 894
Los Olivos, CA 93441



850
16-24/1220

10/3 2024

PAY TO THE
ORDER OF

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Buellton, CA.



YOSEMITE NATIONAL PARK

FOR

First Tech SBS

Guy

MP

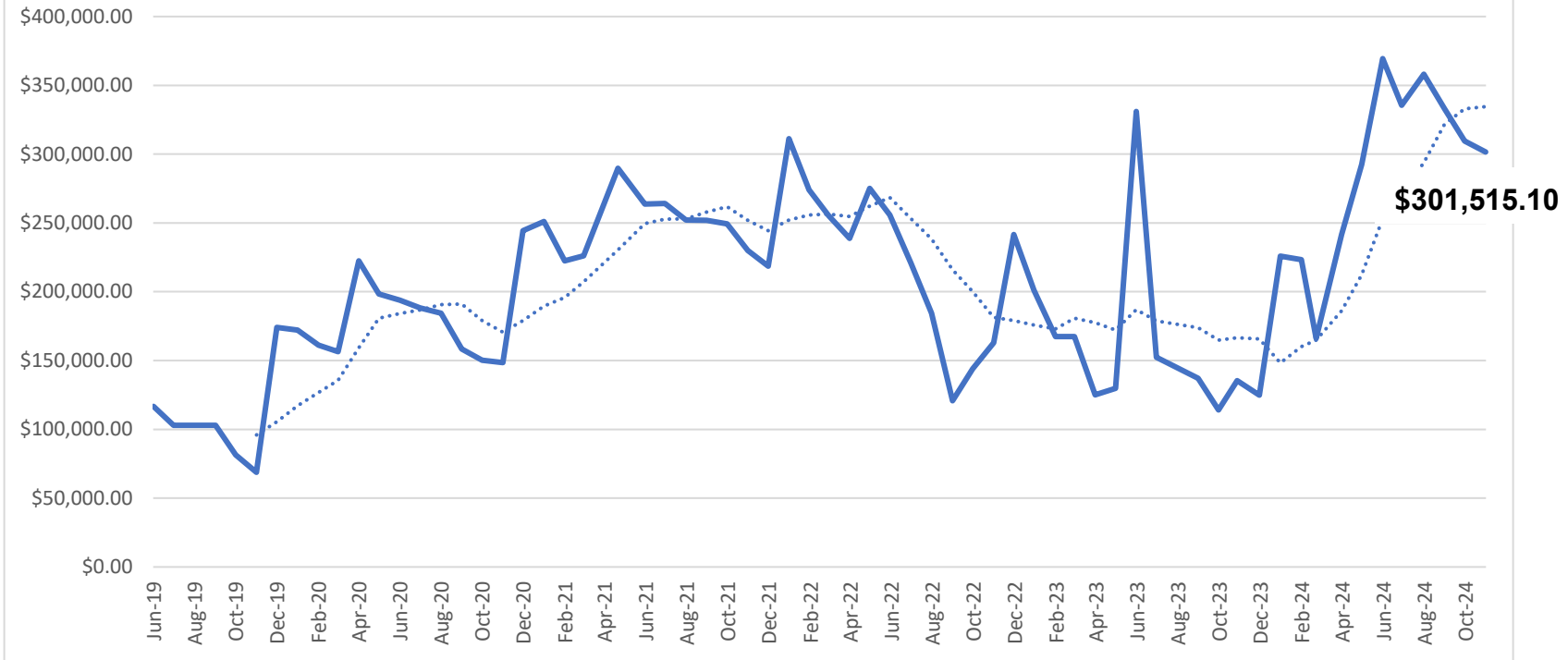
XX 0850

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ITEM 6 – BUDGET REPORTS

BUDGET REPORTS

Los Olivos CSD Cash Balance History - w/6 month Trendline



General Ledger Trial Balance

As of: 10/31/2024
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3490 -- Los Olivos CSD

	Beginning Balance 7/1/2024	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 10/31/2024
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	324,224.67	43,149.13	65,858.70	301,515.10
0240 -- Interest Receivable	2,259.32	2,467.96	4,727.28	0.00
Total Assets	326,483.99	45,617.09	70,585.98	301,515.10
Total Assets & Other Debits	326,483.99	45,617.09	70,585.98	301,515.10
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	2,900.00	2,900.00	0.00
1015 -- EFT Payable	0.00	57,136.27	57,136.27	0.00
1210 -- Accounts Payable	0.00	60,036.27	60,036.27	0.00
Total Liabilities	0.00	120,072.54	120,072.54	0.00
Equity				
2200 -- Fund Balance-Residual	-326,483.99	0.00	0.00	-326,483.99
2710 -- Revenues/Other Fin Sources	0.00	5,822.43	40,889.81	-35,067.38
2810 -- Expenditures/Other Fin Uses	0.00	60,036.27	0.00	60,036.27
Total Equity	-326,483.99	65,858.70	40,889.81	-301,515.10
Total Liabilities, Equity & Other Credits	-326,483.99	185,931.24	160,962.35	-301,515.10
Total Los Olivos CSD	0.00	231,548.33	231,548.33	0.00

Financial Status

As of: 10/31/2024 (34% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2025 Fiscal Year Adjusted Budget	10/31/2024 Year-To-Date Actual	6/30/2025 Fiscal Year Variance	6/30/2025 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	0.00	-9.00	-9.00	--
Taxes	0.00	-9.00	-9.00	--
Use of Money and Property				
3380 -- Interest Income	0.00	2,467.96	2,467.96	--
Use of Money and Property	0.00	2,467.96	2,467.96	--
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	0.00	32,608.42	32,608.42	--
Intergovernmental Revenue-Other	0.00	32,608.42	32,608.42	--
Revenues	0.00	35,067.38	35,067.38	--
Expenditures				
Services and Supplies				
7090 -- Insurance	0.00	2,769.86	-2,769.86	--
7324 -- Audit and Accounting Fees	0.00	2,900.00	-2,900.00	--
7460 -- Professional & Special Service	0.00	20,372.26	-20,372.26	--
7508 -- Legal Fees	0.00	6,589.20	-6,589.20	--
7510 -- Contractual Services	0.00	27,404.95	-27,404.95	--
Services and Supplies	0.00	60,036.27	-60,036.27	--
Expenditures	0.00	60,036.27	-60,036.27	--
Los Olivos CSD	0.00	-24,968.89	-24,968.89	--
Net Financial Impact	0.00	-24,968.89	-24,968.89	--

Cash Balances

As of: 10/31/2024
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	10/1/2024 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	10/31/2024 Ending Balance
3490 -- Los Olivos CSD	309,505.14	0.00	2,467.96	0.00	10,458.00	301,515.10
Total Report	309,505.14	0.00	2,467.96	0.00	10,458.00	301,515.10