

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Tom Nelson, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING
March 12, 2025, 6PM (Pacific)
Los Olivos Grange Hall
2374 Alamo Pintado Ave, Los Olivos CA 93441
Please observe decorum and instructions from the President

Posted: 3-4-2025

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1>

By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,,,*473619# US (San Jose)

The Los Olivos Community Services District (LOCS D) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscsd@gmail.com. Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

- 5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT**

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscsd@gmail.com, www.losolivoscsd.com

event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of February 12, 2025.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE MARCH 3, 2025.

No.	Invoice Date	Invoice #	Provider	Amount
1	2/18/2025	88887	MNS – Engineering and Support Services	\$ 1,822.50
2	9/9/2024	FB55521	Carollo – City of Solvang WWTP Engineering	\$ 1,390.25
3	1/30/2025	2345859	Stantec – 30% Design LOCSD to City of Solvang force main	\$ 13,141.50
4	2/27/2025	2359575	Stantec – 30% Design LOCSD to City of Solvang force main	\$ 24,901.00
5	2/13/2025	93376	A&W – Legal Services	\$ 912.60
6	3/1/2025	20252	GWS – General Manager Services	\$ 5,800.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	Stantec – LOCSD to Sunny Field Park force main	\$ 45,239.50	\$ 56,250.00
Groundwater Monitoring	GSI – Bi-annual sampling and testing	\$ 7,414.01	\$ 14,300.00
FY 2023-24 Audit	MLH		\$ 3,250.00

BUSINESS ITEMS:

7. PLANNING FOR DECISION MAKING RELATED TO WASTEWATER TREATMENT SOLUTIONS AND UPCOMING COMMUNITY WORKSHOP

This item is asking the Board of Directors (and the public) to tell staff what it needs to make an informed decision about the various wastewater treatment solutions under consideration. This item was discussed on February 12, 2025 in open session. As noted when discussed last month, staff is returning this month with a spreadsheet that has been updated to include Board and public commentary and additional information.

Additionally, staff is requesting Board of Directors input on dates for an upcoming community workshop. The workshop will be the public’s opportunity to provide input on wastewater treatment solutions. Staff has worked with President Kennedy and preliminarily set the meeting for May 12, 2025.

General Manager’s recommendation: Provide direction to staff.

8. STRATEGIC AND FISCAL YEAR 2025-26 BUDGET PLANNING

As a prelude to General Manager developing next year’s budget, the Board will discuss the upcoming fiscal year (July 1, 2025 through June 30, 2026) from a strategic goals and budgetary perspective. A preliminary budget will be provided in June based on Board input.

General Manager’s recommendation: Provide direction to staff.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

9. REPORTS

A. SUBCOMMITTEE REPORTS

- Finance Subcommittee (President Kennedy Chair)
- Grants Subcommittee (President Kennedy Chair)
- Project Management Subcommittee (Vice President Palmer Chair)
- Technical Subcommittee (Director Fayram Chair)

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

Notable upcoming meeting items:

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscsd@gmail.com, www.losolivoscsd.com

April – Stantec 30% design

May – Technical Decision making input (gravity vs effluent, local treatment and disposal vs City of Solvang treatment and disposal), Proposed Budget

June – Budget Hearing, Tax Assessment, Gann Limit

10. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

11. ADJOURNMENT