

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 6-7-2024

June 12, 2024, 6PM (Pacific)

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFf.1>

By Phone:

Meeting ID: 861 3515 6557 Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,*157483# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

President Kennedy calls the meeting to order at: 6:00 PM

2. ROLL CALL

Present: President Kennedy, Director Fayram, Director Parks

Absent: Vice President Palmer, Director Stormo

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Kennedy opens the floor to public comment.

Alvie Whitaker, Mike Brady, and Meighan Diethofer speak.

5. PUBLIC HEARING: CONSIDERATION OF THE PROPOSED FISCAL YEAR 2024-25 BUDGET

In keeping with Board Direction, the General Manager has developed a proposed budget for Board's consideration. The District's fiscal year run from July 1, 2024 through June 30, 2025. The budget for Fiscal Year 2024-25 (FY 2024-25) can be found online at:

<https://www.losolivoscscsd.com/district-budgets>

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The Board will:

- Receive the report of the General Manager
- Open Public Hearing to receive Public Comment
- Close the Public Hearing
- Deliberate on the General Manager's Proposed Budget Recommendation
- Adopt a Budget for Fiscal Year 2024-25

GM Savage introduces the Proposed FY 2024-25 budget. Director Fayram asks about adjusting the budget to include time for GM Savage to perform social media activities.

President Kennedy opens the hearing for the FY 2024-25 budget.

President Kennedy opens the hearing for public comment.

Mike Brady, Steve Trent, and Tom Nelson speak.

President Kennedy closes the hearing for the FY 2024-25 budget.

Director Fayram calculates that an additional 16% over the GM's budget should be included. Director Parks concurs and asks if there is a way to ensure that mailers are received by parcel owners. President Kennedy echoes Director Parks' comments and adds that she thinks adding a form to emails would help. She further comments that adding the additional funds into the budget is a better practice. Director Fayram comments on how the budget works and that adjustments can be made throughout the year.

Motion to amend the budget to include an additional 16% for the General Manager to perform social media outreach.

Motion by: Director Fayram, Second: Director Parks

GM Savage comments to the Board that they are agendized to approve a budget tonight, not adjust what was presented in the Proposed budget.

Director Fayram withdraws his motion and Director Parks concurs.

Motion to approve the budget as proposed with an amendment of [an additional] 16% for the General Manager to perform Social media outreach to constituents.

Motion by: Director Fayram, Second: Director Parks

Roll Call vote: (3-0)

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

6. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT

GM Savage briefly notes that the draft 2022-23 audit is complete and will be reviewed by the Finance Subcommittee at its next meeting. He adds that he and DE Pike have had one meeting regarding comparing the effluent plan developed by REGEN and the gravity plan developed by Stantec. In conclusion, he touches on test results.

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to the vote being taken by the Board.

7. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of May 15, 2024.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE JUNE 2, 2024.

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

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No.	Invoice Date	Invoice #	Provider	Amount
1	5/1/2024	1321	REGEN – 30% Engineering – Hybrid Models	\$ 11,250.00
2	5/6/2024	86513	Aleshire & Wynder – Legal Services	\$ 752.40
3	6/1/2024	20245	Savage – GM Services (Portions Grant Reimbursable)	\$ 7,523.64

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit (Pre 2023)	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
Audit (2023)	Moss, Levy & Hartzheim, LLP	\$ 0.00	\$ 2,900.00
30% Hybrid Design	REGEN, LLC.	\$ 71,856.59	\$ 3,143.41
Groundwater Wells	Various	\$ 97,335.36	\$ 24,109.64

Director Fayram asks that the minutes be deferred until Directors who were attending can vote on them. GM Savage responds that there is nothing urgent in the minutes and that they can be held until the next meeting. He adds that although Director Fayram was not in attendance, he can still vote on the minutes if he chooses.

President Kennedy opens the floor to public comment.

No requests to speak.

Director Fayram points out that this is the final bill from REGEN. He thanks Preservation of Los Olivos for funding the REGEN effort.

Motion to approve item 7b, and trail 7a (minutes) until next meeting.

Motion by: Director Fayram, Second: Director Parks

Voice vote: (3-0)

BUSINESS ITEMS:

8. CONSIDERATION OF POTENTIAL UPCOMING PUBLIC WORKSHOPS

The Board of Directors will discuss potential public workshops. As part of its deliberations, the Board will consider the information and actions necessary to host successful workshops, order and topics of workshops, and direct staff accordingly. Possible workshop topics may include, but not be limited to: Collection Systems, Treatment Approaches, Disposal Approaches, Financing, Proposition 2018 (Property Owner Vote), Assessments, and Environmental Impact Reports (EIR). The Board of Directors will consider information necessary to host successful workshops. The Board may choose to add additional workshops or combine topics.

GM Savage introduces the item. He notes that the Project Management Subcommittee did have some discussion about upcoming workshops at their most recent meeting but does not have anything beyond what is in his introduction.

Director Fayram comments that collection (effluent versus gravity) and City of Solvang versus local treatment are pretty critical. GM Savage responds to a question from Director Fayram regarding when the City of Solvang reports will be received, saying they will be delivered around the end of the year. Director Parks comments that not knowing treatment solutions might be an impediment to having a good conversation about collection. Director Fayram responds that the line will probably be a pressurized line to Solvang. The Board further discusses when a collection workshop could be held. GM Savage adds that the purpose of any workshop at this juncture would be to provide an opportunity for the public to ask questions. President Kennedy asks about other options to treatment. GM Savage responds that no other activities are currently underway regarding treatment beyond the City of Solvang approach. Director Fayram adds that there are still a lot of questions about collection and treatment.

President Kennedy opens the floor to public comment.

Tom Nelson, Meighan Diethofer, Steve Trent, Lynn Golden, Sam Marmorstein, and Alvie Whitaker speak.

Director Fayram suggests that perhaps the end of August would be a good time to hold a workshop. President Kennedy suggests Proposition 218 might be a good option for July. Directors suggest that Proposition 218 is more of a presentation.

Direction is given to staff to put together a Prop 218 presentation in July. Directors further discuss workshop for later in the month of August on collection. Further directions are given to find a facilitator.

9. UPDATE AND DISCUSSION ON GROUNDWATER MONITORING WELLS

The LOCSO successfully installed three new groundwater monitoring wells and tested all five wells earlier this year. Discussion continues about need for additional testing and test wells.

Information on the District wells and related testing can be found on-line at:

<https://www.losolivoscsd.com/district-drills-three-additional-groundwater-monitoring-wells-6ee4aedd-e69b-4137-afc1-bc072cbcb7d0>

GM Savage introduces the item. He notes that the sampling was performed as scheduled, minus the Pharmaceuticals and Personal Care products, as directed by the Board. He adds that the surveying effort is complete as well. He adds that he checked with GSI earlier today to see if testing results have been provided yet and that data has not been received by GSI. He adds that he did perform some research on Foxen Canyon landfill and has submitted a PRA for nitrate information from the County. He closes by noting that the County grant does need to be concluded by the end of the month and he is on track to make that happen.

President Kennedy opens the floor to public comment.

Meighan Diethofer, Sam Marmorstein, Mike Brady, and Steve Trent speak.

10. CONSIDERATION OF RESOLUTIONS 24-04 AND 24-05 REGARDING LOCSO BOARD OF DIRECTOR ELECTIONS ON NOVEMBER 5, 2024

The Board will consider two resolutions required to properly engage the County of Santa Barbara for election services for the upcoming General (Presidential) Election to be held on November 5, 2024. Resolution 24-04 ensures that the District pursue a consolidate election process with the County of Santa Barbara. Consolidation essentially allows the County to perform all work on behalf of the District, thereby significantly lowering the cost for the election. Resolution 24-05 is required by the County and addresses Candidate Qualifications and places the cost burden of any statement of qualifications of filing on candidates for LOCSO Board of Directors openings.

GM Savage introduces the item. He notes that these are two very typical resolutions for the upcoming election cycle and adds that similar, nearly identical, Resolutions have been approved in the past. He adds that 24-04 is a consolidation resolution, that essentially says that the District wants the County to run its election process with the Regular / Presidential Election. He comments that having the County run the election will save the District significant time and money. GM Savage notes that 24-05 is also a usual Resolution. 24-05 essentially limits candidates for office to 200 words and requires that the candidate pay for any publishing costs – meaning the District will not incur costs for people wanting to run for office. He closes his comments by saying that now is the time for those in the audience and online to start considering whether they want to run for office. He has included a note in the most recent update and is open to meeting with anyone who is eligible to run to help them better understand what all is involved, from his perspective, in being a successful Director.

President Kennedy opens the floor to public comment.

No requests to speak.

Motion to approve Resolutions 24-04.

Motion by: Director Fayram, Second: Director Parks

Roll Call vote: (3-0)

Motion to approve Resolutions 24-05.

Motion by: Director Parks, Second: Director Fayram

Roll Call vote: (3-0)

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

11. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair)

President Kennedy notes that the Finance Committee met as usual. They reviewed the invoices and proposed budget that were approved earlier this meeting.

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Grants Subcommittee (President Kennedy Chair)

President Kennedy notes that the Grant Subcommittee did not meet.

Project Management Subcommittee (Director Palmer Chair)

GM Savage notes that the Project Management Subcommittee did meet, although Director Stormo was unable to attend.

Technical Subcommittee (Director Fayram Chair)

Director Fayram notes that the Grant Subcommittee did not meet.

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

July – Gann Limit, Tax Assessment Authorization

GM Savage walks through some of the pages provided in the Agenda Packet noting that much of the information has already been discussed earlier in this meeting. He adds that he spoke earlier this week to the operator of Mattei’s system and expects to meet with him in the next few days.

12. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

Director Parks – none

Director Fayram – notes that he attended a meeting with the City of Solvang regarding treatment at the City’s facilities.

President Kennedy – adds that she too attended the meeting with the City of Solvang.

13. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL: GOV’T CODE SECTION 54957 PERFORMANCE REVIEW – GENERAL MANAGER

The above item will be heard by the Board of Directors during Closed Session. The public will be invited to provide comment prior to the item being heard. Following public comment, the room will be cleared of all non-required attendees, leaving only the Board of Directors, General Manager, and District Counsel in attendance. The Zoom connection will also be halted or terminated. Following Closed Session, the public will be invited back into the meeting room and a report of actions, if any, will be provided.

President Kennedy notes that the Board of Directors will be going into Closed Session regarding GM Savage’s Performance Review, with Counsel O’Neill further noting that closed session is being held pursuant to Gov’t Code Section 54957.

President Kennedy opens the floor to public comment.

Tom Nelson speaks.

The room is cleared and the Zoom adjusted as the Board of Directors goes into Closed Session.

The Board of Directors returns from Closed Session.

Counsel O’Neill reports that the Board met in closed session pursuant to Gov’t Code Section 54957. A performance review and discussion did take place. On a motion by Director Fayram, Second by Director Parks, and unanimous support, the Board voted to thank Mr. Savage for his outstanding service to the community, and stated that the Board feels fortunate to have him acting as the District’s General Manager.

14. ADJOURNMENT

Motion to adjourn at 8:02 PM.

Motion by: Director Fayram; Second: President Kennedy

Voice vote: 3-0

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

President Julie Kennedy